

# Business Excellence Consultancy

<b>Title</b>	<b>Management programme - Actions plan to achieve Objective</b>				
<b>Objective</b>					
<b>Action<sup>i</sup></b>	<b>Responsibility<sup>ii</sup></b>	<b>Resource needs<sup>iii</sup></b>	<b>method</b>	<b>Monitoring<sup>iv</sup></b>	<b>Time frame</b>

<sup>i</sup> Decide on the actions needed to achieve an objective

<sup>ii</sup> Assign this action to one or more persons

<sup>iii</sup> This can include human both internal and/or external e.g. third party consultant; an expert, training, software etc.

<sup>iv</sup> To check that task has been done